

SENIOR MEMBER
LEVEL I ORIENTATION AND IN PROCESSING CHECKLIST

The following checklist is a continuation of your in processing.

Civil Air Patrol requires senior members to complete Level I training prior to receiving an assigned duty position in the unit, working with cadets, enrolling in the Extension Course Institute (Air University), or become eligible for promotion.

1. () **CAP Orientation Course:** Video Presentation (80 minutes approx.), and it consists of five (5) parts as follows:

- a. () Part I - Civil Air Patrol History
- b. () Part II - Civil Air Patrol Mission and Organization
- c. () Part III - Civil Air Patrol Uniforms
- d. () Part IV - Civil Air Patrol Customs and Courtesies
- e. () Part V - Civil Air Patrol Senior Member Program

2. () **CAP Cadet Protection Training:** Video Presentation (60 minutes approx.). At the conclusion of the training session, senior member will:

- a. () Know the definition, categories, and signs of child sexual abuse.
- b. () Understand the “zero tolerance” child and drug abuse of Civil Air Patrol.
- c. () Be aware of CAP policies regarding child abuse and drug abuse, and know how to respond when confronting either situation within CAP.
- d. () Understand the need for strict adherence to CAP policies regarding cadet protection.

3. () **Director’s Report (CAP Form 11):** Distribution as indicated:

- a. () (1 cy) National Headquarters CAP/ETS
105 S. Hansell St.
Bldg. 714
Maxwell AFB, AL 36112-6332
- b. () (1 cy) Illinois Wing Headquarters CAP/ETS
P.O. Box 957348
Hoffman Estates, IL 60195-7348

- c. () (1 cy) Individual’s CAP Form 45 (Senior Member Master Record).

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